

Service Order for HF Italy Trip 2024

Squisito Tours LLC is owned and operated by Jacob Dueck who is employed at Holy Family Catholic H.S. (HFCHS) and is attending this trip.

The **projected** cost of this trip is \$3900 which includes:

1. Airfare, tentatively through Condor Airlines and affiliates;
2. Third party basic supplementary travel insurance through *Seven Corners Insurance*; (If any family would like additional coverage, it must purchase it independently.)
3. Hotel, ground transportation, museum entrances, and most meals;
4. Room assignments separated by sex (special requests may be available at an additional cost);
5. Certified historical tour guides, chaperones, full-time tour guide;
6. The cost may go up by as much as \$300 prior departure due to suppliers (airline, hotel, etc.) changes. Any increases will be communicated to client families and there will be an accompanying opportunity to withdraw from the trip. Some or all of the payments made up to this point may be refunded.

Each family must:

7. Provide their student with
 - a. a credit card equipped for travel in Europe and use at ATMs for cash;
 - b. the necessary documents for travel, including but not limited to passport, proof of health insurance;
 - c. a cell phone with coverage in Europe. If they do not provide this, they must only communicate with chaperones only in case of emergency.
8. Pack light, we're taking a carry-on only; no checked baggage. Families are responsible for the baggage quality and security. Baggage needs to be strong enough to withstand international travel and carrying for 2 miles.
9. Pay for their student's early return, without escort, from the trip in the event their student fails to comply with all HFCHS behavioral expectations as noted in the student handbook. Of particular note, there will be zero tolerance for the following behaviors and committing any of them will result in students being sent home at their parents expense:
 - a. drinking alcohol;
 - b. any use of substances not allowed for minors in the US;
 - c. violation of any safety rules we establish before or during the trip;
 - d. sexual behavior;
 - e. any risky behaviors or other things (tattoos...) that students know are forbidden on a school trip.
10. Assume their child will be disqualified from the trip if HFCHS administration suspends, expels, or recommends that their child not participate in the trip. In this case, *Squisito Tours LLC* may or may not refund some portion of those funds the family already paid.
11. Arrive at MSP airport 2.5 hours before departure.
12. Pick up at MSP airport at arrival.

Important information:

13. There are approximately 22 students and 3 chaperones going, all students or faculty of HFCHS. Save for unforeseen circumstances, all participants will stay at the same accommodations; and travel on all the same flights and other transportation.
14. Students should have enough money for most lunches, incidental costs and spending money. Plan for around \$300 minimum.
15. The attending chaperones and *Squisito Tours LLC* are not responsible for lost or stolen items. Students must bring only what they need and guard it closely.
16. It is possible one or more students will need medical care or isolation during the trip. In that case, the chaperones will observe the protocol of the USA and/or Italy and will primarily use the resources of personal insurance policies and those purchased by *Squisito Tours LLC*. This may result in an additional cost to the families of those students although the attending chaperones and *Squisito Tours LLC* would do their best to avoid it.

Important dates and deadlines

Due Date	To Do
6/1/2023	Pay deposit: \$200
8/11/2023	Pay \$1300 or at least 35% of remaining balance
8/11/2023	Submit Service Order and Travel Service Agreement to Mr. Dueck
11/1/2023	Participant personal info Google form filled out
12/1/2023	Pay \$1200 or at least 50% of remaining balance
3/1/2024	Pay \$1200 or all remaining balance.
5/1/2024	Submit the following to Mr. Dueck: -A copy of passport, -All necessary forms signed

Lodging at the following or similar:

Istituto Oblate dell'Assunzione Borgo Pinti 15 Firenze 50121	Casa per Ferie "S. Elisabetta" Via dell'Olmata, 9 00184 Roma
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Example flight itinerary:

<p>Outbound flight Tuesday, June 4, 2024 Outbound flight from Minneapolis to Florence 7:10 pm 16 h 10 mins 1 stop 6:20 pm +1 day Condor DE2011Economy Class Air Dolomiti EN8858Economy Class</p>	<p>Inbound flight Friday, June 14, 2024 Inbound flight from Rome/Fiumicino to Minneapolis 10:10 am 15 h 5 mins 1 stop 6:15 pm Lufthansa LH231Economy Class Condor DE2010Economy Class</p>
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City	Day	Tentative daily plan
	1	Fly from MSP to Florence
-Florence	2	Florence - arrive Check into Monastery in Florence Check out neighborhood
-Florence	3	Uffizi Il Duomo Big dinner
-Florence	4	Accademia (to see Michelangelo's David) Meet the Quattrini family (Monica, Massimo, Charlotte) Exploring
-Florence	5	Ponte Vecchio Piazzale Michelangelo hike
-Florence-Rome	6	Mass Train to Rome Check into Monastery in Rome Check out neighborhood Trevi Fountain Pantheon
-Rome	7	Papal Audience St. Peter's and the Vatican Museums
-Rome	8	Roman Forum and Coliseum Villa Borghese Big dinner
-Rome-Pompeii	9	Day trip to Pompeii -Tour of excavations -Private Beach
-Rome	10	Piazza Navona Markets Explore
-Rome- home	11	Fly Rome (FCO) to home Arrive home



Travel Service Agreement

(Parent or guardian name) _____ hereinafter referred to as "Client" on behalf of (Child name) _____, on the one part and SQUISITO TOURS LLC, hereinafter referred to as "Firm", on the other part, both hereinafter referred to as "Parties" have concluded the present Agreement for the following:

1. Subject of the Agreement

1.1 On the base of the present Agreement, Firm is obliged to provide tourist services to the Client, in volume and terms which Client has required from the Firm by the Service Order, attached and hereinafter referred to as "Order". Client is obliged to make payments to the Firm for the services according to the terms and conditions of the present Agreement and Service Order.

2. Trip Planning/Deposit fee

- 2.1 Upon entering into the Travel Service Agreement, the Firm will provide the Client, with a Service Order, attached.
- 2.2 The deposit fee is non-refundable. The deposit fee paid for an itinerary will be applied to that trip's total amount due.
- 2.3 In the case of group travel, there may be no change to the itinerary unless there is ample time to change and the Firm approves of the change in writing.
- 2.4 By signing this agreement, the Client consents to allow the Firm and the chaperones to accompany the Client's child(ren), listed above, internationally, to the places described in the Service Order and any other places that the chaperones choose to take said child(ren).

3. Client Payments and Responsibilities

Client must:

- 3.1 Register, fill out a registration form, and turn in the first deposit by the deadline noted on the Service Order to ensure placement on the trip. Late registrations are subject to availability. Any late registrations must pay the deposit, additional costs incurred after the initial deadline and any other payment installments that were already due.
- 3.2 Make payments according to the payment schedule as stated by the Firm in the Service order. If the Client is late in making payments, the Firm may remove the Client from the trip with no refund to the Client. All payments must be made in cash, via check or electronic transfer to the Firm's specifications as stated in paragraph 8 below. Once paid, assume the payments are non-refundable.
- 3.3 Pay in full before 90 days prior to trip departure unless a prior agreement has been made with the Firm.
- 3.4 State in writing, any desired changes to the Service Order. If the changes are possible, the Firm will determine the additional cost and inform the Client. If the client agrees to the cost, the change will be made as soon as possible. The Client must make that additional payment to the Firm within 30 days of the initial request.
- 3.5 Pay the cost of any additional, unforeseen or non-preventable expenditures: prolongation of accommodation, alternate means of travel, medical treatment or any other changes from the itinerary in the Service Order. The Firm and chaperones shall decide in their sole discretion as to what additional expenditures may be necessary. The Client's child(ren) must pay these expenditures on site unless the chaperones or the Firm deem it more practical to pay the expenditures themselves. If paid by the chaperones or the Firm, the Client must make reimbursement no later than 30 days after the conclusion of the trip.
- 3.6 Agree that any film or video likenesses taken of the Client or the children thereof while participating in this program may be used by and at the discretion of the Firm.

4. Firm's Liability

- 4.1 The chaperones attending the activities of the Service Order for must sign an agreement complying with the Firm's zero tolerance policies especially in regards to inappropriate behavior between chaperones and students. A copy of these policies are available upon the Client's request.
- 4.2 The Firm shall not be responsible for the negligence or malfeasance of any of the participants, being students and chaperones, third party travel suppliers/providers or other actors.
- 4.3 Likewise, unforeseen travel interruptions, environmental factors or dangers are inherent to international travel, and shall be considered part of the risk the Client takes in travel and not the fault of the chaperones or the Firm.
- 4.4 The Client shall, in writing, inform the Firm and the chaperones of any special needs of any student, 120 days prior to departure. The Firm and the chaperones shall not be held responsible for the consequences of those needs not being met if the Client did not inform.

5. Cancellations/Refunds

- 5.1 Cancellations made 91 days prior to the departure may be partially refundable as follows: The initial deposit is non-refundable. If the travel suppliers (airlines, hotels, etc.) allow for refunds to the Firm for the bookings on this trip, the Firm will pass all but 25% of the cost of that refund on to the Client.
- 5.2 Cancellations made within 90 days prior to the departure date may be partially refundable as follows: If the travel suppliers (airlines, hotels, etc.) allow for refunds to the Firm, the Firm will pass all but 50% of the cost of that refund on to the client. Client payments will be kept in an escrow account until travel suppliers require payment. Flights and other reservations are often non-refundable, especially within 90 days of travel. Accordingly, the Firm shall not refund to the Client any prepaid costs which are nonrefundable to the Firm.
- 5.3 Cancellations for sickness or any other reason shall be subject to items 5.1 and 5.2. The Firm shall not provide any refund outside of the terms in 5.1 and 5.2. The Client would do well to purchase third party "full refund" travel insurance if the Client desires that coverage.
- 5.4 Any refunds will be made after the completion of the trip and after all expenses have been deducted (within 60 days).
- 5.5 There will be no refund for "No Shows" on the date of the trip.


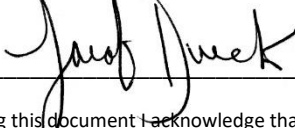
6. Settlement of disputes

All claims and disputes which can arise between Parties in connection with the present Agreement will be resolved by them by negotiations. Claims or disputes which the Parties did not manage to resolve by negotiations will be resolved according to Minnesota and US legislation.

7. Additional conditions

- 7.1 The present Agreement and all data concerning its execution are confidential to all but the Parties.
- 7.2 The Parties agreed that the documents under the present Agreement are valid in case of their referring by means of electronic, facsimile or other communication, at presence on documents of the official signature and impress of seal.
- 7.3 The present Agreement is drawn up in English, both parties have a copy and both are equally valid. The fax copy and electronic duplicate with electronic signature of the present Agreement also has a full validity.
- 7.4 The Firm shall not be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic (including the COVID-19 pandemic), quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, or generalized lack of availability of raw materials or energy.

8. Legal addresses, bank details and signatures of the Parties

<p><i>Firm:</i></p> <p>Squisito Tours LLC 8330 Allegheny Grove Blvd. Victoria MN, 55386</p> <p>Owner: Jacob Dueck</p> <p>US Bank: Send Money with Zelle® Scan in your banking app to pay.</p> <p style="text-align: center;">Squisito Tours Llc 952-457-7504</p> <div style="text-align: center;">  <p>zelle®</p> </div> <p style="text-align: center;">  _____ (Jacob Dueck) </p> <p>In signing this document I acknowledge that I have read and understand the document, that I accept its terms, and that I have signed it knowingly and voluntarily.</p>	<p><i>Client:</i></p> <p>_____</p> <p>Parent or guardian's printed name</p> <p>_____</p> <p>Child's printed name</p> <p>Address: _____</p> <p>_____</p> <p>_____</p> <p>Date: _____</p> <p>X _____</p> <p>Parent or guardian's signature</p> <p>In signing this document I acknowledge that I have read and understand the document, that I accept its terms, and that I have signed it knowingly and voluntarily.</p> <p>X _____</p> <p>Child's signature (if over the age of 18)</p> <p>In signing this document I acknowledge that I have read and understand the document, that I accept its terms, and that I have signed it knowingly and voluntarily.</p>
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